

THF Guide: FTP

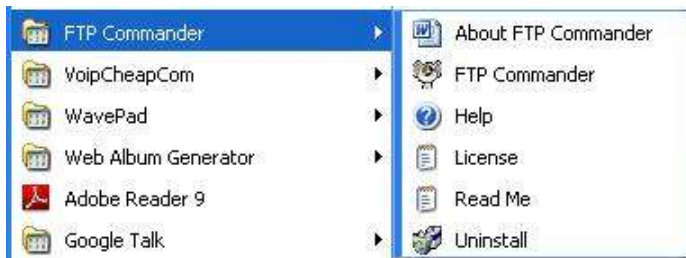
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FTP is a common, simplest and secure way for file exchange over the internet. In this step-by-step guide I'll describe how you can transfer files from your personal computer to THF FTP site.

Steps to use FTP, the File Transfer Protocol software:

1. There are number of freeware and sharewares available for FTP purposes. FTP commander is one such freeware, a simple tool that you can download and use it for file exchange. Browse the <http://www.ftpc commander.com/> site for information explaining the legal guidelines for using this software.
2. FTP Commander is downloaded and placed in THF server for the use of THF community. Go to <http://www.tamilheritage.org/sw/> . Here in this location you will find a file call **ftpc commander.exe** . Download this file and save it on your desktop.
3. Double click this software and install in your PC. The installation is simple. Read the message in the installation wizard and press 'Next' and finish the installation.
4. Now FTP Commander is installed in your pc. To verify the software installation check 'all Programs' menu in your PC. To do that, from the **START** button , select 'all programs' and search for FTP Commander



5. Click on 'FTP Commander' and start this program.

The FTP commander software with two split window panels will appear on your screen. These two main panels can be described as follows:

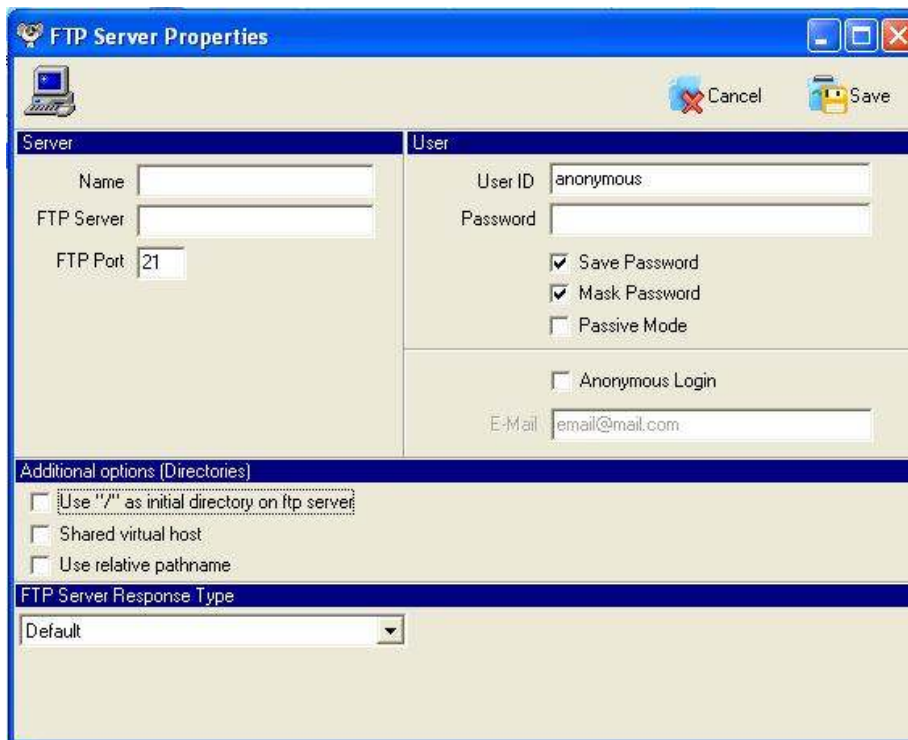
- On the right hand panel - Remote FTP Servers, which contains a list of pre-configured FTP servers;
- On the left hand panel - Local Computer, which contains a list of files and folders in the local computer (your PC).

6. The upper part of the window displays the main program menu and three options: "Connect", "Disconnect" and "Stop Transfer".

7. Once the program is started, the next step is to configure an account for THF FTP site.



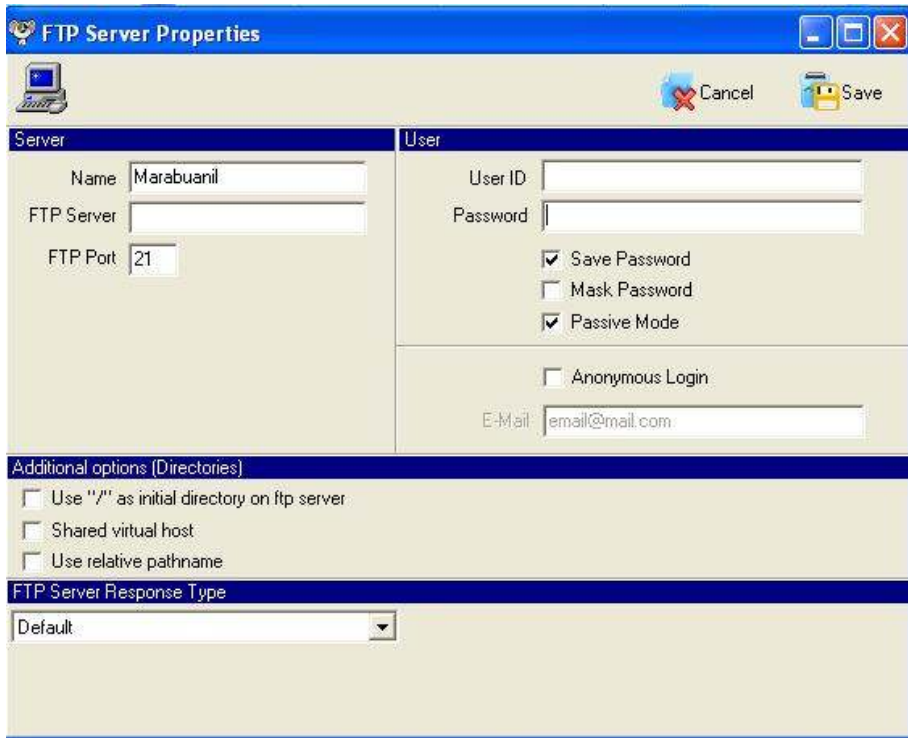
Click on the 'New Server' icon. This will open a configuration panel to setup a new server connection. This will open the FTP server properties window.



The THF FTP site is called 'Marabuanil'.

Note: To setup the Marabuanil account you must contact the webmaster at ksubashini@gmail.com and get the login credentials to this site. Once your request is processed, you will receive the following configuration details:

- FTP Server :
- User ID:
- Password:
- Your folder name



Enter the information correctly and click the Save button (on top right corner)

8. You can now access the THF FTP side to transfer the files from your PC to the THF site.

The FTP commander program is divided into 2 sections: The left side is reflecting your pc and the right side is reflecting the servers you wish to connect.

To transfer a file from your pc to the FTP site (under your folder), you need to do the following:

- On the left side search for the folder where you keep all your materials that you like to transfer.
- Open the folder on the left side and identify the files you want to transfer.

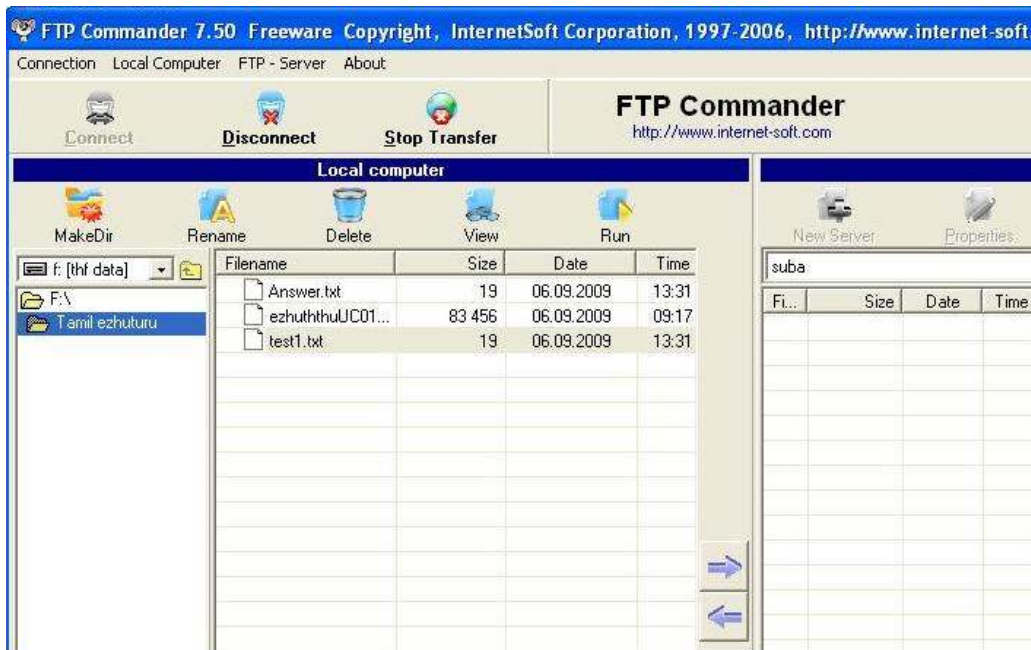
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- Click on the file and then look for → in the middle of the FTP commander software and press this button.

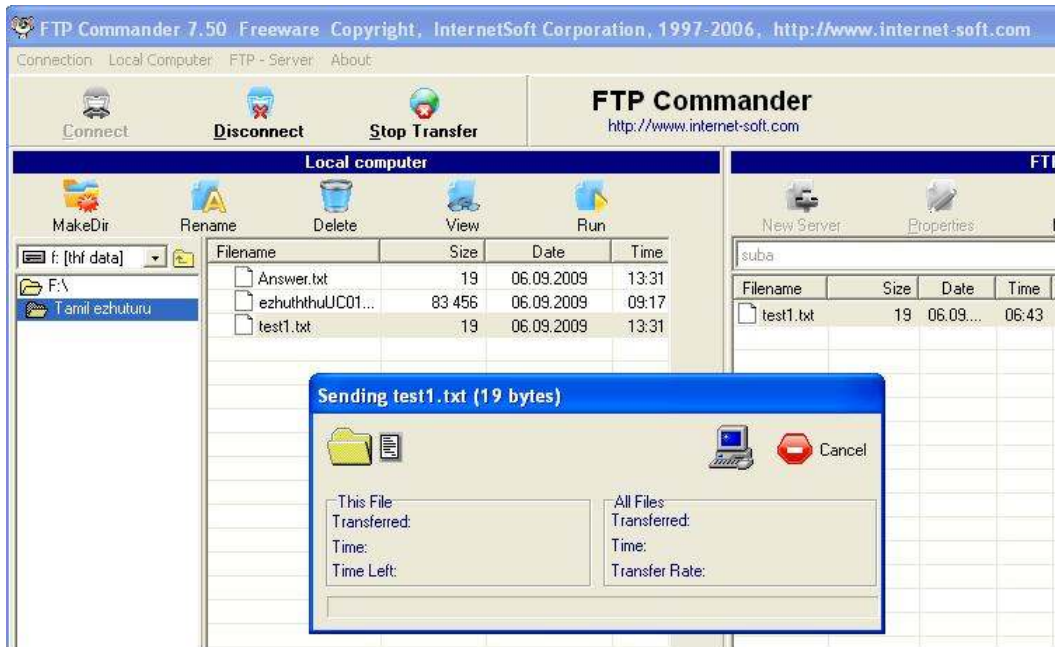
The selected file will be transferred to the THF server within your folder.

Example:

In this case I am transferring a file call test1.txt from the folder call 'Tamil Ezhuturu' to my folder call suba in the FTP site.



To do that I'll browse through the 'Tamil Ezhuturu' folder in F drive of my PC , click on that file and press the →. The file will be transferred to the folder suba under THF site.



Once the file is transferred completely, send a mail to the webmaster (ksubashini@gmail.com) informing the file name with the description of the contents.

Good Luck!